

# **EXPRESSION OF INTEREST (EOI)**

**TO RENT OUT/ LEASE**

**WHITE PEPPER PROCESSING  
UNIT AT WAYANAD (DIST)**



**THE KERALA AGRO INDUSTRIES CORPORATION LTD**

*(Joint venture of Government of India and Government of Kerala)*

KissanJyothi, Fort, Thiruvananthapuram- 695 023

PH: 0471 2471343,344,345

### **ABOUT KAICO.**

The Kerala Agro Industries Corporation Ltd (KAIC), a premier organization in the agricultural sector, was incorporated in the year 1968 jointly by the Government of India and Government of Kerala, with the object of promoting agro based Industries in the State of Kerala for the production of farm equipments, machineries and implements required for the development of agriculture and to cater to the needs of the farming community. Corporation started its operations in 1968 in a modest way with its Head Office at Thiruvananthapuram. Corporation developed infrastructure facilities at all the Revenue Districts of the State in a phased manner.

Major activity of the Corporation is the trading of agricultural machineries. Every year Corporation is trading farm machineries of crores of rupees. For providing after sales service of machineries sold-out by the Corporation, well equipped workshops were set up at certain district offices. Well qualified engineers, mechanics and technicians take care of the after sale services of the machineries sold out. Corporation is also implementing various government projects in agriculture and allied sector. .Corporation has successfully implemented Government's various prestigious projects like Farm Mechanization under Kuttanad Package, State Food Security Programme, Farm Mechanization under integrated kole land development project, etc.

The Modern White Pepper Processing Unit at Wayanad (Dist)(Dist.) completed in 2010 is in good condition and is ready for commercial operation. In this regard Expression of Interest(EoI) is invited from interested parties to RENT OUT/ LEASE the facility for commercial operation.

### **TERMS OF REFERENCE (TOR)**

#### **The following conditions are prescribed for Rent Out/ Lease of White Pepper Processing Unit at Wayanad (Dist)**

- 1) Preference shall be given to Co-operative Societies/ Self help Group/ Agricultural Societies/ Registered firm.
- 2) RENT OUT/ LEASE shall be for a period of 3 years and also subject to the terms and conditions agreed upon. The period of the agreement shall be extended if the performance of the Tenant/Leaser is satisfactory.
- 3) If it is noticed that the Tenant/Leaser is working against the terms and conditions of the contract the contract shall be terminated after giving due notice of 30 days.
- 4) The logo or emblem of the Government or the corporation shall not be used by the Tenant/Leaser.
- 5) The Plant and equipment shall be returned to the Corporation in good working as and when the period of the contract expires.
- 6) The person/organization who take over the plant and building on rental/Lease basis shall remit a fixed

security deposit of Rupees Two Lakhs in the form of DD/ Bank Guarantee in favour of the Managing Director of the Corporation. Any exemption valid proof should be submitted.

7) In case any damage/loss occurs to the plant or building such damages/loss shall be recovered from the security deposit.

### **ELIGIBILITY OF THE TENANT/LEASER**

Following are the eligibility criteria:

- a) Shall be a Co-operative society/ self help group/ agricultural society/ Registered firm having minimum three years experience in operation of such Units.
- b) The Tenant/Leaser should have technically qualified personnel in the field of operation of the White Pepper Processing Unit
- c) Should have financial strength to successfully carryout the operation of the White Pepper Processing Unit.

### **PROCESSING FEE**

A non-refundable processing fee of **Rs. 5000/-** is required to be deposited in the form of a demand draft/ Cash in favor of "Managing Director, Kerala Agro Industries Corporation Ltd" payable at Thiruvananthapuram by the prospective Tenant/Leaser along with the bid documents.

### **SUBMISSION OF EOI**

The agency qualifying the above criteria shall submit their EOI in sealed cover as follows,

- The Bidding Pre-Qualification Documents in Original should be put in separate envelope, which should be duly sealed and marked clearly as “**BIDDING PRE-QUALIFICATION DOCUMENTS**”. (Documents in support of the eligibility conditions as mentioned above along with the following documents.)
  - Expression of Interest in Form-1.
  - Details of similar venture run by the Tenant/Leaser in Form-II
  - Details of Financial status of the applicant in Form-III
  - Details of Technical qualification & experience of technical personnel in Form-IV
  - Details of assets/ equipments owned by the agency for performing the EoI satisfactorily in Form-V
  - Copy of Company registration documents
  - Tax registration Certificate
  - Brochure or profile of the Co-operative society/ self help group/ agricultural society/ Registered firm
  - Others( If company wants to include any more relevant information/document that

are not included above but relates with company business, please specify in separate pages)

- Similarly the Financial Proposal in Original should be put in separate envelope, which should be duly sealed and marked clearly as “**FINANCIAL PROPOSAL**”.

The covers containing Bidding Pre-Qualification Documents, Technical Proposal and Financial Proposal should be kept in an OUTER MOST envelop, which should be duly sealed and marked clearly as “**EXPRESSION OF INTEREST TO RENT OUT/ LEASE WHITE PEPPER PROCESSING UNIT AT WAYANAD (DIST)**”.

Any dispute arising out of or in any way connected with this EoI shall deem to have arise in Kerala and any courts in Thiruvananthapuram shall have jurisdiction to determine the same

### **EVALUATION OF EOI's**

The EoIs of the applicants who fulfill the eligibility conditions will be called for a presentation at Thiruvananthapuram for short listing.

### **REJECTION OF EOI**

The application for consultancy is liable to be rejected if:

- a) The application is not submitted in proper sealed cover with superscription as indicated above
- b) Not in prescribed form and not containing all required details
- c) Not properly signed
- d) Received after the expiry of due date and time
- e) Bid is received without processing fee.
- f) Failure to provide information that is essential for effective evaluation of the applicant's qualifications or to provide timely clarification or substantiation of the information supplied.

### **THE CORPORATION RESERVES THE RIGHT**

- a) To reject any / all applications without assigning any reason thereof
- b) To relax or waive any of the conditions stipulated in this document as deemed necessary and without assigning any reasons thereof

## **CLARIFICATIONS**

For clarifications, if any the Contact person will be Managing Director, The Kerala Agro Industries Corporation Ltd, Kissan Jyothi, Fort P.O, Thiruvananthapuram.,695 023, 0471 2471343, 344,345.

## **LAST DATE FOR SUBMISSION OF EOIs:**

The EOI should reach the following address on or before **3:00 P.M on 23<sup>rd</sup> March 2021**. The envelope containing the EOI should be super scribed as " **EXPRESSION OF INTEREST TO RENT OUT/ LEASE WHITE PEPPER PROCESSING UNIT AT WAYANAD (DIST)**". Bidding Pre-Qualification Documents and Technical Proposal shall be opened at 4.00 P.M on the same day.

After evaluation of Bidding Pre-Qualification Documents, those Tenant/Leasers who qualify will be invited at the time of opening financial proposal. The financial proposal of only those bidders who qualify in evaluation would be opened. The date of opening of financial proposal will be intimated to qualified bidder later.

**Managing Director,  
The Kerala Agro Industries Corporation Limited,  
Kissan Jyothi, Fort P.O, Thiruvananthapuram,  
695023**

FORM - I

**Format for Submitting the Expression of Interest**

Managing Director,  
The Kerala Agro Industries Corporation Ltd,  
Kissan Jyothi, Fort P.O, Thiruvananthapuram.  
695023

Sir,

Sub: Appointment of Tenant/Leaser for White Pepper Processing Unit at Wayanad (Dist)- reg.

The undersigned, have read and examined in detail all the EoI documents for appointing Tenant/Leasers. The details of our firm along with the documents forming part of the EoI are given below:

- 1) Name of the Tenant/Leaser
- 2) Address of the Tenant/Leaser
- 3) Name & Designation of the contact person to whom all references shall be made regarding this EoI
- 4) Address of the Contact person to whom all references shall be made regarding this EoI
- 5) Telephone (with STD code)
- 6) Mobile No. of the contact person
- 7) E-mail of the contact person
- 8) Fax No. (with STD code)
- 9) Place and year of Incorporation of the Co-operative society/  
self help group/ agricultural society/ Registered firm
- 10) Registration No.(Copy to be enclosed)

**We have enclosed the following:**

- a) Details of similar venture run by the Tenant/Leaser in Form-II
- b) Details of Financial status of the applicant in Form-III.
- c) Details of Technical Qualification & experience of permanent technical personnel in  
Form IV.
- d) Details of assets/ equipments owned by the agency for performing the task satisfactorily in Form V
- e) Copy of Company registration documents
- f) Tax registration Certificate
- g) Brochure or profile of the Co-operative Societies/ Self help Group/ Agricultural Societies/ Registered firm
- h) Others( If company wants to include any more relevant information/document that are not included  
above but relates with company business, please specify in separate pages)

We hereby declare that our EOI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Yours faithfully,

Place:

Date:

(Signature of the Authorized Representative) (Name)

FORM-II

**DETAILS OF EXPERIENCE IN RUNNING SIMILAR VENTURE**

Details of project undertaken:

Sl No	Name of the Venture and Location	Name of the Client	Contract No& Date and value	Period of contract	Description of the project	Any other information

Enclose satisfactory completion certificate received from the Client.

Signed by the Authorized representative with seal of the Company



FORM-III

**FINANCIAL STATUS OF THE PROJECT**

1. SHARE CAPITAL

2017-18	2018-19	2019-20

2. TURN OVER DURING LAST 3 YEARS

2017-18	2018-19	2019-20

Signed by the Authorized representative with seal of the Company

Signed by the Auditor  
with seal

**DETAILS OF TECHNICAL QUALIFICATION & EXPERIENCE OF PERMANENT TECHNICAL  
PERSONNEL**

FORM IV

Sl No	Name	Designation	Qualification	No. of Years of Experience	Experience with the applicant company	Any other information

Signed by the Authorized representative with seal of the Company

**DETAILS OF ASSETS/ EQUIPMENTS OWNED BY THE COMPANY FOR PERFORMING THE  
TASK SATISFACTORLY**

FORM V

SI No	Name of the Asset/equipment	Nos

Signed by the Authorized representative with seal of the Company

**FINANCIAL BID**

(To be submitted in sealed envelope)

I/We have read carefully and hereby agree to the terms and conditions put forwarded in the bid documents.  
I/We hereby quote the following rate to take on RENT / LEASE White Pepper Processing Unit at Wayanad (Dist) to the Kerala Agro Industries Corporation Limited.

(.....)Lease Amount/ Month .....(Amount in words )

- The above rate is including of all taxes applicable
- In case the bid submitted by me is accepted by the Corporation and the contract for Rent Out/ Lease White Pepper Processing Unit at Wayanad (Dist) is awarded to me, I shall within Fifteen days of acceptance of my bid execute an agreement with the Corporation incorporating all the terms and conditions under which the Corporation accepts my bid.

Signed by the Authorized representative with seal of the Company