

**THE KERALA AGRO INDUSTRIES CORPORATION LIMITED,**  
**KISSAN JYOTHI, FORT.P.O,**  
**THIRUVANANTHAPURAM – 695 023**  
**PH: 0471 2471343, 2471344, 2471345**

**NOTICE INVITING APPLICATION FOR EMPANELMENT OF SUPPLIERS FOR TRADING OF**  
**GOODS THROUGH UNIT OFFICES OF KAICO FOR FY 2016-17/RENEWAL OF EXISTING**  
**EMPANELMENT**

Kerala Agro Industries Corporation is desirous to empanel suppliers for the supply of the listed items (list is enclosed herewith) through its 14 District Offices.

**INSTRUCTIONS**

**1. Procedure for submission**

Application should be submitted in the enclosed Application Form along with required document (detailed below) in sealed envelope addressed to MANAGING DIRECTOR, The Kerala Agro Industries Corporation Ltd, Kissan Jyothi, Fort . P. O, Thiruvananthapuram on or before 25.04.2016, 3.00 p.m.

**2. Documents to be attached along with the Application.**

- a. Company Profile
- b. Address Proof
- c. Copy of ownership document
- d. Proof of financial turn over during last three years
- e. Copy of VAT registration with TIN No.
- f. Copy of import, export code certificate (in case of imported items)
- g. Copy of valid MOU or License or Agreement between Dealer (Bidder) and the manufacturer (in the case of authorized Dealer)
- h. D.D/Cheque for Rs. 100/- , drawn in favour of "Managing Director", The Kerala Agro Industries Corporation Ltd, Kissan Jyothi, Fort . P. O, Thiruvananthapuram – 695 023, towards application fee or Cash Receipt received from our unit offices.
- i. Details of products which contain information regarding make, model, its Technical specifications, Test report issued from competent authority,

whether indigenously manufactured or imported, list of standard accessories, etc.

- j. Product broucher if any.
- k. Copy of test certificates.
- l. Testimonials issued by the client.

### **3. Applications & Scrutiny.**

Applications received within the prescribed time limit will be scrutinized by the Purchase Committee at Kerala Agro Industries Corporation Limited (KAICO). The purchase Committee has the right to reject or accept any application.

### **4. Validity of Offer**

Empanelment should be valid for minimum of one year from the date of executing agreement.

### **5. Pre-Discussion**

Pre-discussion shall be conducted at KAICO Head Office at Trivandrum before last date of the submission of application for providing clarification (if any) regarding the empanelment process. Date of the pre - bid meeting will be published in our website. Interested applicants may participate in this meeting.

- 6. Selected applicant should execute an agreement with KAICO in Kerala Stamp Paper worth Rs. 200/- at their own cost.
- 7. Empanelled Suppliers shall supply the desired quantity of items for which they have empanelment at the rate approved for the financial year 2016-17. The rate offered shall be competitive and Corporation reserves the right to revise the rate according to market condition and demand.
- 8. Dealers should be ready to provide a minimum credit period of one month
- 9. According to the supply order the dealer should deliver the required quantity of goods in time at the destination specified.
- 10. For the purpose of rate fixation, basic price of the machinery/items, and price of accessories, transportation, installation etc, excluding taxes shall be considered.
- 11. If any information provided by the applicant is found to be factually incorrect or misleading, such applications will be disqualified at any time during the validity period.

**12.** Non compliance to any terms & conditions stipulated in this document/agreement at any time during the validity of empanelment will be considered as violation of agreement and the KAICO reserves the right to take appropriate penal action.

**13. Rights Reserved**

KAICO reserves the right to accept or reject any of the application without assigning any reasons whatsoever and does not bind itself to accept the lowest rate for any specific model or brand, while preferring quality. Also KAICO reserves the right to empanel more than one supplier for the supply of same item.

**14.** While empanelling the following factors should be considered.

1. Preference shall be given to the suppliers for the following order  
(a)Manufacturer (b)Dealer
2. Experience in this sector.
3. Quality of the product that they have offered or its brand value.
4. Availability of necessary after sales services.
5. Prompt delivery conditions.

**15.** KAICO, if felt necessary, may inspect the manufacturing premises of various empanelled companies at any time during the validity period to ascertain the production capabilities, quality testing facilities etc. and found un-satisfactory may delete the names of such companies from the list.

**16.** If any dispute arises out of this process, the decision of the Competent Authority of the KAICO shall be final.

**17.** For any legal remedies, the Courts at Thiruvananthapuram shall only have the jurisdiction.

MANAGING DIRECTOR

**THE KERALA AGRO INDUSTRIES CORPORATION LIMITED,**  
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**APPLICATION FORM FOR EMPANELLING OF SUPPLIERS/RENEWAL OF**  
**EXISTING EMPANELMENT**

1. Name of Applicant :
  
2. Specify whether the Applicant  
is a Manufacturer/authorized Dealer/  
Sub-Dealer/Distributor/Stockist/  
Individual :
  
3. Address :
  
  
  
  
  
  
  
  
  
  
4. Contact No. :
5. Mobile No. :
6. E-mail ID :
  
  
  
7. TIN No. :
  
  
8. Whether the applicant is already  
Empanelled by KAICO :  
(If yes, specify the category)
  
  
  
  
  
  
  
  
  
  
9. Sale Tax Registration Number :

10. District preferred :

11. Technical Details

<b>Item</b>	<b>Brand Name</b>	<b>Model No.</b>	<b>Detailed Technical Description</b>	<b>Test Certificate No &amp; Date</b>	<b>Test Certificate issued Authority</b>



13. Details of the present product lines handled and approximate turnover value for the past three years.

<b>Product</b>	<b>2013-14 (Rs. in Lakhs)</b>	<b>2014-15 (Rs. in Lakhs)</b>	<b>2015-16 (Rs. in Lakhs)</b>

14. Details of the Products already supplied in Kerala (Furnish list with customer Name & Address)

15. Specify experience in dealing the machinery/Products
  
16. Details of the supply effected to the various Government agencies during the last three financial years
  
17. Location of Service stations in Kerala in case of Machineries / Equipments
  
18. Details of the Services extended
  
19. Details of the warranty scheme
  
20. Details of the related Companies/Subsidiaries in Kerala
  
21. Details of the facilities available for demonstration of equipment and training of operators
  
22. Details of delivery conditions



21. Any additional information which may help us in reviewing your application

22. Signature of the applicant with date:

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**For Office use**

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**LIST OF TRADING GOODS FOR EMPANELMENT**

**CATEGORY A: Agriculture & Other equipments**

1. Wheel Barrows & Hand carts
2. Pipes, Hoses and fittings
3. Valves and accessories for pipe
4. Sprinkler Irrigation components
5. Micro sprinkler irrigation components & Drip irrigation components
6. Sprayers
7. Water Tanks
8. Palm climbing Device
9. Fogging machine
10. Lawn Mover
11. Tea Plucker
12. Pole Pruner
13. Chaff cutter

14. PVC/Terracotta Vermi Compost Units
15. Bio pesticides
16. Honey bee colony with extractor
17. Seeds and seedlings
18. Shade net
19. UV Film & other Hi-tech polyhouse equipments
20. Tarpaulin
21. Grow bags.
22. Portable Biogas plants, stove and fittings.
23. Organic Manure, fertilizer
24. Poultry equipments
25. Equipments for Animal Husbandry – milking machine, milk cans, cow mat etc.
26. Food Industries Machineries & equipments
27. Any other relevant equipments

**CATEGORY : B – TOOLS AND IMPLEMENTS**

1. Garden tools & Implements

2. Hand tools & Implements
3. Agriculture implements (Hand operated)
4. Areacanut/Coconut Dehusker
5. Cono weeder
6. Fire fighting equipments
7. Play equipments & ICDS items
8. Coir Ratt machinery
9. Feramon trap/Light trap
10. Trays for Nursery rising
11. Any other relevant equipments

**CATEGORY : C - GENERAL MACHINERY AND EQUIPMENTS**

1. Incinerators
2. Sewing Machine
3. Vaccum Cleaner
4. High Pressure Cleaner
5. Rubber Roller
6. Pulveriser

7. Machineries and Equipment for slaughter house
8. Packing/Sealing Machines
9. Any other relevant equipments

**CATEGORY : D – ELECTRICAL ITEMS**

1. Lamps – General service and others
2. Refrigerators, Cold Storage etc.
3. Street Light, Reflectors etc
4. Water coolers
5. LED Products (LED lighting system)
6. Solar energy/lighting systems and accessories
7. Solar Battery, Solar drier, Solar Water Heater, Solar panel, Solar lantern, Solar cooker
8. Solar street light
9. Solar Panels
10. CFL Road lighting luminaries
11. Fluorescent Fixtures
12. LED Street light
13. Sodium vapour lamp fittings
14. Any other relevant equipments

**CATEGORY : E – ELECTRONIC ITEM**

1. Computer and computer peripherals
2. Any other relevant equipments

**CATEGORY : F – BUILDING MATERIAL**

1. Building Materials

**CATEGORY : G – HOSPITAL AND LAB EQUIPMENTS**

1. Hospital & Laboratory Equipments and Furniture
2. Any other relevant equipments

**CATEGORY : H – FURNITURE ITEM**

1. Steel, wooden, Aluminium and others